**SAMPLE SUPPORT LETTER FROM BOARD OF DIRECTORS**

(Please use your own letterhead)

BC Society of Transition Houses

Suite 325, 119 West Pender Street

Vancouver, B.C., V6B 1S5

Attention: Joanne Baker

Executive Director

(Date)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Joanne,

The Board of Directors or ED of (name of society) have read and understood the responsibilities and time commitments of being a member of the Board of Directors of the BC Society of Transition Houses, and that some of the work involved will occur during our employee’s paid work hours.

We support our staff member (name of nominee)’s nomination as representative to the board and consent to their full participation as a BC Society of Transition Houses Board of Director should they be elected.

We also recognize that BCSTH Directors are not able to share confidential information that they receive through their position.

Sincerely,

(name of Executive Director, Chair of the board or other board member)

(title)\_\_\_\_\_\_\_\_\_\_\_\_\_

(name of Society)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_