

Job Posting: Community Kitchen Coordinator

Competition Number:	VR-21085-NB
Type:	Internal & External - Full-Time (Indeterminate)
Hours of Work:	Avg. 40 hours per week; Days (Monday through Friday; 9:00 a.m. to 5:30 p.m.)
Compensation:	\$25.18 - \$27.22., per hour, based on experience, plus generous leave, benefits and pension package
Program & Location:	The New Beginnings Modular Housing for Women - Vancouver
Deadline:	Open Until Filled

About Us:

Atira Women's Resource Society is an award-winning nonprofit organization known for its inclusionary hiring practices and where a job is more than a pay cheque. We offer the opportunity to work alongside an inspiring group of women working to make the world a more just place, one woman, one child, one home, one job at a time.

About You:

You are a feminist, passionate about the work of ending violence against women and children. You embrace Atira's mission, vision, values and philosophy. You have a well-developed understanding of and commitment to anti-oppression work and intersectionality. You are familiar with colonialism especially as it applies in Canada and you understand the impact of the residential school system. You are committed to working with women who are struggling with substance use and or mental wellness and understand and are comfortable working within a harm reduction environment. Your definition of woman includes transgender, two spirit and intersex women and individuals whose gender expression is femme. You support sex worker rights. You have significant experience as a front-line support worker working with women affected by violence/abuse, combined with relevant education and or skill-based training. You have worked in a role supervising and supporting front-line support workers. Lived expertise is an asset, as is living in the community in which you work. Atira strives to hire staff who reflect the women we serve.

We are committed to hiring women who reflect the women who access our services and the communities in which we work and because this is a program specifically for First Nations, Metis and Inuit children, hiring preference will go to First Nations, Metis and Inuit women.

About the Job:

Reporting to the Program Manager, the Community Kitchen Coordinator, will develop, facilitate and implement a Community Kitchen Program that supports & encourages the women to actively attend and participate. The Community Kitchen Coordinator will plan, coordinate and deliver all aspects of program community kitchen program including but not limited to planning community meals; teaching basic cooking and kitchen skills; budgeting for supplies; keeping the kitchen clean/sanitary and promoting/encouraging cooperation among participants. You are expected to connect and cultivate relationships with like community organizations and programs. You are expected to maintain strong working relationships with and awareness of complementary programs and groups in the community and have specific knowledge regarding available community resources, private and government. You are expected to be aware of all resources available to community kitchen programs. You will facilitate community cooking but also connect women to food security programs including organizing outings to the food bank, Quest, etc.

You Have/Will be Required to Have:

- Minimum one-year front-line support work experience doing community kitchens; preference given to candidates with lived expertise
- Passionate about all aspects of cooking
- Food Safe Certificate is required
- A Valid First Aid Certificate is required
- Non-Violent Crisis Intervention Certificate is an asset
- Physical ability to perform the duties of the position
- All positions are subject to a criminal records review (Submitted by Atira)

You question actions inconsistent with our values and you treat everyone with fairness and respect, independent of their status or disagreement with you. You hire great people and expect great things from them. You inspire others with your eagerness for excellence. You create an environment where people can flourish and grow and you seek what is best for Atira and the women we serve, rather than what's best for you and or your team. You challenge the status quo to improve quality and sustainability and you take smart risks and make tough decisions without agonizing.

Application Process:

Applications should be emailed to jobs@atira.bc.ca **Please quote the Competition Number in your email subject line and provide a cover letter with a current resume describing how you meet or exceed the above-noted qualifications.** Resumes with a Cover Letter unique to Atira are guaranteed a review. Candidates who lack the experience and qualifications set out in the posting may not be considered, although an exceptional cover letter and transferable skills may overcome lack of experience for some positions. **Please go to www.atira.bc.ca/careers for a current list of postings.**