



Position Vacancy Posting

Position Title: Outreach Services Worker	Competition No. 21-28
Program: Community Services Building	Salary Range Steps: \$23.10
Location: Nanaimo	Employee Group: HSA
Hours per week: Varies	Position Status: Casual
Shift Schedule: Varies	Anticipated Start Date: ASAP

Nature of Position:

Provide community based support to women who are homeless or at risk of homelessness and have experienced violence or are at risk of violence. Working in partnership with community partners ensure Outreach and Housing Support Services are available to all Haven Society clients.

Reports To: Outreach Services Coordinator

Duties and Responsibilities:

1. Conduct intake assessments and facilitate access to Haven Society's Outreach and Housing Support Services.
2. Assist in reducing barriers to stable housing for marginalized women, and enhance landlord / tenancy relationships by providing education and resources to support and maintain client tenancy.
3. Provide clients with information and/or education pertaining to abuse and violence, tenancy rights, legal and financial aid, and community resources. When appropriate, advocate on behalf of client.
4. Assist clients with goal setting, problem solving, and help clients implement identified goals. Provide feedback and assist conflict mediation. Act as a positive role model for clients. Maintain a non-judgmental and co-operative atmosphere for the women and children who access services.
5. Ensure services are provided in safe and accessible locations for women and/or provide transportation, where possible, to support client access to services.
6. Facilitate support groups in accordance with program mandate and identified client skills and needs.
7. Maintain positive relationships with referral agencies and make referrals as needed. Assesses client's need for other services and provides them with information on helping organization and professionals such as community service agencies, counselors, legal aid lawyers, physicians and mental health services.
8. Maintain a current knowledge and analysis of issues related to violence against women, and gendered based homelessness.
9. Ensure that the required program standard, goals and Society policies, procedures, philosophy and ethics are met.
10. Maintain all necessary reports, statistics and documentation.
11. Perform other duties as required

Qualifications:

Required Knowledge, Skills, and Abilities:

1. Good written and verbal communication skills.
2. Feminist analysis and understanding of the dynamics and causes of violence against women.
3. Training in mental health and addictions, and must be comfortable working within a harm reduction framework.
4. Knowledge of and experience in group facilitation.
5. Personal qualities and attitudes that welcome, respect, and appreciate clients, volunteers, staff, donors and the larger community.
6. Demonstrate a respect for diversity.
7. Foster team participation and contribute to the goals and activities of Haven Society as well as the Outreach Program.

Required Education, Training, and Experience:

1. Diploma in Human or Social Services or the equivalent in training and education, training and experience.
2. Minimum one-year experience working in the area of violence against women, and gendered based homelessness and poverty.
3. Training, and/or experience in crisis intervention.
4. Current First Aid Certificate including CPR as required.
5. Criminal Record Check.
6. Valid driver's license and clean driver's abstract.

Additional

This position is required to work in stressful environments often dealing with clients in crisis situations. Functioning independently and frequently under pressure while managing crisis situations are position requirements. Activities may require a moderate level of physical fitness to carry out the duties of this position. Evening/weekend work may be required of this position.

Haven Society values diversity and is committed to an inclusionary hiring practice. Haven welcomes applications from women who are indigenous, members of minority groups, women with disabilities, minority sexual preferences, gender expressions or identities and others who may contribute to diversity. Applicants must be female from birth or self-identify as female. All qualified applicants are invited to apply.

This position requires Union Membership

Please submit a cover letter and resume directly to;

Tomasina Lawson; Manager, People and Culture
Recruitment@havensociety.com

Date Posted; November 22, 2021

Closing Date; November 30, 2021