

## Job Posting: Training & Development Specialist

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| <b>Competition Number:</b>     | <b>AD-22032-HR</b>  |
| <b>Type:</b>                   | Internal & External – Indeterminate, Full Time  |
| <b>Hours of Work:</b>          | Monday to Friday from 8:30 am to 5:00 pm  |
| <b>Compensation</b>            | \$63,000 - \$68,000, depending on education and experience. Atira offers a competitive leave and benefits package after an initial disqualification period. |
| <b>Program &amp; Location:</b> | Vancouver Downtown Eastside & Remote  |
| <b>Deadline:</b>               | <b>Open Until Filled</b>  |

### About Us:

Atira Women's Resource Society, an award-winning nonprofit organization known for its inclusionary hiring practices and where a job is more than a pay cheque. We offer the opportunity to work alongside a remarkable group of women working to make the world a more just place, one woman, one child, one home, one job at a time.

### About the Job:

Reporting to the Director, Talent Development, the Talent Development Specialist is responsible for the design, implementation, delivery, evaluation and management of training programs that facilitate new hire training, onboarding and professional development for our staff. You will be responsible for researching, developing and delivering training and tools to support Atira's programs and services. You will partner with various stakeholders and subject matter experts to create and deploy appropriate content. You will be responsible to develop, implement and facilitate various learning methods across the organization (e.g. coaching, job-shadowing, workshops, online training) and assessing the success of learning and development plans and help employees make the most of learning opportunities.

### About You:

You have an inclusive/intersectional feminist analysis of violence against women and powerful alignment with Atira's mission, vision, values and philosophy. You approach your work and live your life from a decolonizing, women centred and social justice perspective. You thrive on a passion for standards and the promotion of continuous talent development. You are a team player who strives for excellence but loves to have a good laugh, is able to think fast, be critical, and make sound decisions without agonizing, all while working in an incredibly dynamic and fast-paced environment.

You have a Bachelor of Arts degree with a specialization in human resources or related field with two or more years of experience in a similar role. You have expert knowledge of adult education, learning technologies, including learning management systems and/or learning content management systems, training, and staff development. Applicants with the equivalent combination of education and experience will be equally considered.

### Additional Requisites/Assets:

- Lived expertise is an asset, as is living in the community in which you work.
- Atira strives to hire staff who reflect the women we serve.
- Fluency in a language(s) other than English is an asset.
- You must have legal authorization to work in Canada.
- All positions are subject to a criminal records review.

Resumes from qualified First Nations, Métis and or Inuit women are encouraged, as are resumes from Black women, women of colour, trans women, women who are disabled and women from other equity seeking groups. Fluency in a language(s) other than English is an asset.

### Application Process:

Applications should be emailed to [jobs@atira.bc.ca](mailto:jobs@atira.bc.ca) Please quote the Competition Number in your email subject line and provide a cover letter with a current resume describing how you meet or exceed the above-noted qualifications. **Resumes with a Cover Letter unique to Atira are guaranteed a review.** Candidates who lack the experience and qualifications set out in the posting will not be considered, although an exceptional cover letter and transferable skills may overcome lack of experience for some positions. Please go to [www.atira.bc.ca/careers](http://www.atira.bc.ca/careers) for a current list of postings.