

# Employment Opportunity - Posting The Salvation Army – Kate Booth House



Giving  
Hope  
Today

<b>Job Title:</b>	Caretaker	<b>Competition #:</b>	
<b>Ministry Unit/Dept:</b>	Kate Booth House	<b>Status:</b>	Part time
<b>Salary Range:</b>	\$19.12	<b>Date Posted:</b>	February 17, 2022
<b>Address:</b>	Vancouver	<b>Posting Expires:</b>	Until filled
<b>Applications Accepted By:</b>			
<b>Fax or E-mail:</b> Michelline.bernardo@salvationarmy.ca  <b>Attention:</b>  <p style="text-align: center;"><b>Please no phone calls.</b></p>		<b>Mail:</b>	
<b>MISSION AND VALUES:</b>			
<p>The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.</p> <p><b>Mission Statement</b> The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.</p> <p><b>Core Values</b> The Salvation Army Canada and Bermuda has four core values:</p> <p><b>Hope:</b> We give hope through the power of the gospel of Jesus Christ.  <b>Service:</b> We reach out to support others without discrimination.  <b>Dignity:</b> We respect and value each other, recognizing everyone's worth.  <b>Stewardship:</b> We responsibly manage the resources entrusted to us.</p>			
<b>JOB DESCRIPTION:</b>			
<b>POSITION PURPOSE SUMMARY:</b>			
The Caretaker is responsible for the general cleanliness and upkeep of the building and/or grounds.			
<b>BASIC FUNCTIONS/RESPONSIBILITIES:</b>			
<ul style="list-style-type: none"> <li>• Establishes and monitors preventative maintenance procedures for related equipment, recommends repairs and purchases as required</li> <li>• Performs a number of minor repairs and duties in a variety of trade areas such as electrical, carpentry, plumbing and painting; reports safety concerns and major repair issues (e.g. furniture and fixtures)</li> <li>• Ensures the general upkeep of facility such as, residents rooms, cleaning floors, washrooms, windows, dusting, collects and disposes of garbage, vacuums</li> <li>• Checks, cleans, moves, arranges and dusts furniture as required</li> <li>• Ensures the general upkeep of external property such as mowing lawns, keeping sidewalks clear of snow and ice, cleaning the main floor outside windows, picking up litter, sweeping sidewalks, gardening/watering and pruning shrubs and raking</li> <li>• Checks doors and windows to ensure building and resident security; provides access to the facility and secures the facility as needed</li> <li>• Restocks washroom supplies and distributes received material as required</li> <li>• Spot washes accessible walls, strips and waxes floors and shampoos carpets as required</li> <li>• Maintain the care and inventory of laundry supplies</li> <li>• Maintains required records and reports (as necessary)</li> <li>• Changes linens (i.e., bedding), following hazardous materials procedures</li> </ul>			

**QUALIFICATIONS AND EDUCATION REQUIREMENTS:**

*\*NOTE: For some jobs, you may be required to provide validated educational documentation.*

**Education/Certifications:**

- The successful job applicant will have completed Public School, and/or High School.  
NOTE: An alternative level of education and experience may be acceptable.
- Valid First Aid/CPR level C
- FOODSAFE Level 1
- WHMIS

**Experience:**

- One year of prior related experience

**Required Skills/Knowledge:**

- Valid BC driver's license. (driver's abstract required)

**HOURS: weekday and weekend 16 hours per week**

**PREFERRED SKILLS/CAPABILITIES:**

- Demonstrated ability to communicate effectively both verbally and in writing.
- Demonstrated ability to operate related equipment.
- Ability to work with diverse groups of people (e.g., race, ethnicity, age, class, sexual preference).
- Ability to understand and maintain client/worker boundaries.

Successful candidates, prior to hiring, may be required to provide:

- Background check consent.
- A clear vulnerable sector screening.
- A clean drivers abstract.
- Completion of our online Armatus Abuse Training and required Health and Safety training.

*The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require a disability-related accommodation during this process, please inform us of your requirements.*

*In support of our commitment to a healthy and safe workplace and community, The Salvation Army (TSA) has a vaccination requirement for all employees in Canada. The successful candidate will be made an offer of employment on the condition of being fully vaccinated against COVID-19 and will be required to provide proof of full vaccination, prior to their employment start date. The requirement to be fully vaccinated is subject to provincial/territorial human rights legislation. If the candidate is unable to vaccinate for a reason protected by the Human Rights Code, a request for accommodation can be submitted and written proof satisfactory to TSA will be required.*

We thank all applicants, however, only those candidates to be interviewed will be contacted.

*Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.*



The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world. Each position contributes to the mission of The Salvation Army.