



Position Vacancy Posting

Position Title: Stopping the Violence Counsellor (STV)	Reference No.	22-27 Internal/External
Program: Stopping the Violence	Salary Range Steps:	\$33.83 – \$41.32
Location: Community Services Building	Employee Group:	HSA
Hours per week: 11-16 hours per week	Position Status	Casual
Shift Schedule: Varies	Anticipated Start Date:	ASAP

Nature of Position:

Manage the STV waiting list by providing intake and referral services to women referred to the counselling program. Update and maintain the STV waiting list on an ongoing basis. Conduct groups and workshops for women affected by violence and trauma. Maintain current knowledge of and connection to appropriate community resources.

Reports To: Stopping the Violence Program Coordinator

Required Knowledge, Skills, and Abilities:

1. Provide STV counselling intake to women who have experienced violence in relationships, sexual assault, and/or childhood sexual abuse.
2. Interview clients, prepares case histories, assesses problems and outlines services provided by organization.
3. Provide emotional support particular to containment and grounding for trauma affect, coping strategies and stabilization while waiting for STV counselling.
4. Assess current needs including, current safety, suitability for the STV program, and support system and coping strategies.
5. Help clients develop a support plan while waiting for counselling. Explore options including community counselling, groups, workshops and informal support systems.
6. Update the STV wait-list including current contact information. Respond to women inquiring as to where they are on the waiting list.
7. Respond to crisis calls and providing back-up support to drop in services as required.
8. Maintain current knowledge of issues related to abuse of women, communication skills, community services and relevant legislation and, a current knowledge of all Society policies, procedures, and feminist principles ethics and philosophy.
9. Maintain statistical information and documentation as required.
10. Maintain a current knowledge of issues related to violence against women in the areas of childhood sexual abuse, sexual assault, and abuse in intimate relationships.
11. Continue to develop skills and expertise as it pertains to individual and group counselling for female survivors of violence.
12. Attend staff meetings and approved continuing education programs. Participate as an effective counseling team member and contribute to agency team building.
13. Demonstrate a respect for diversity, inclusion, and equity.
14. Report regularly to STV Coordinator.
15. Perform other related duties as required.

Qualifications:

Required Education, Training, and Experience:

1. Bachelor's degree in a related field or equivalent in training and education
2. Two years experience working in the areas of sexual assault, childhood sexual assault and relationship violence.
3. Training and/or experience in dealing with trauma affect and trauma recovery models: containment, grounding and coping strategies, and brief support models rooted in feminist principles and process.
4. Strong feminist analysis of violence against women.
5. Satisfactory Criminal Record Check.

Haven Society values diversity and is committed to an inclusionary hiring practice. Haven welcomes applications from women who are indigenous, members of minority groups, women with disabilities, minority sexual preferences, gender expressions or identities and others who may contribute to diversity. Applicants must be female from birth or self identify as female. All qualified applicants are invited to apply.

This position requires Union Membership

Please submit a cover letter and resume to;

REPLY TO: Camila Shinohara
Email: camila@havensociety.com

Date Posted: October 21st, 2022
Closing Date: October, 28,2022 at 4:30 pm