

**Position Title: Clinical Nurse Coordinator (Harmony House)**

**Supervisor Title: Coordinator Harmony House / ED Phoenix Transition Society**

**OVERVIEW**

*The position of a Registered Nurse provides case management and advocacy for residents at Harmony House. Harmony House is a safe supportive residence for women who are pregnant or newly parenting and are struggling with mental health and/ or problematic substance use, who have experienced, or are at risk of experiencing violence and are in danger of losing their child/children to Ministry care. Our main goals are to prevent the apprehension of children by the Ministry and to reunite children with their mothers. Our programs help the women acquire and build skills to reach sobriety, healthy relations, anger and stress management, self-discovery, as well as parenting, social and life skills. We are staffed 24/7. Harmony House utilizes a harm reduction model, which entails the provision of providing Opioid Antagonist Therapy (OAT). The Clinical Nurse Coordinator will have a supervisory role and work closely with a Team Lead, Social Worker, Program Facilitator, Child Caretaker and Support Workers as well as with Nurse Practitioners and Physicians in the community. Since most of our residents identify as Indigenous, a thorough understanding of the impact of residential schools is a must. The registered Nurse works closely with relevant community/ government agencies and the Phoenix Transition Society Management team.*

**CORE COMPETENCIES**

- Ability to take initiative and work independently as well as part of a team.
- Ability to handle competing priorities and objectives.
- Strong time-management and organizational skills.
- Understanding of intergenerational trauma and trauma and violence informed care.
- Understanding cultural diversity, cultural competency, and cultural humility.
- Understanding of women- centered and strength-based care.
- Understanding mental health, addictions, and harm reduction.
- Understanding of some laws pertaining to the rights of indigenous people.
- Understanding of psychotropic drugs methadone, safe supply, withdrawal, and cravings.

**Duties and Responsibilities**

- Conducts intake interviews, prepares case histories, assesses problems, and outlines services provided by Harmony House and refers to appropriate community agencies.
- Assesses the resident's immediate needs and assists them to define and implement an action plan often involving applications for necessary documents.
- Provides emotional support, encouragement, goal setting, safety planning and problem solving.
- Provides therapeutic and/ or short-term solution focused counselling.
- Ensures residents are set up with our nurse practitioner, our clinician, and keeps track of all appointments and all medical needs.
- Provides teaching to staff members and residents around mental health and addictions.
- Must be working closely with our social worker as both will share the caseload.
- Must have medical background in pregnancy, prenatal care, and normal development of children.

- Must be willing to learn about children and adults with FASD, ADHD, Autism, or other challenges.
- Arranges meetings and provides advocacy for residents with community agents such as the Ministry of Children and Family Development Court, Courts, Hospitals and Family Support Services.
- Writes letters of support to lawyers, judges, MCFD and other agencies when needed.
- Leads weekly case overviews and will perform other duties as they arise.

### **Professional Practice**

- Complies with the Phoenix Transition Society's Ethical Code of Conduct.
- Maintains Confidentiality of all information received.
- Demonstrates a high degree of professional boundaries.
- Accepts responsibility and accountability for own work.
- Identifies and seeks out problems independently and in collaboration with team members.
- Adapts to changes and functions effectively in crisis situations.
- Provides self-care by utilizing agency benefits as appropriate.

### **Skills and Knowledge**

- Capacity to provide support in assisting women to strengthen the maternal bond and help them move to providing a safe and nurturing environment for themselves and their families.
- Ability to motivate, supervise and be a role model for staff.
- Good public speaking skills.
- Comprehensive understanding of social services and resources available in the community and how to access them.
- Ability to work with diverse clientele and staff.
- Ability to communicate effectively both verbally and in writing.
- Knowledge of health and safety practices.
- Capacity to develop and achieve a self-care plan.

### **Qualifications**

- **Registered Nurse (RN) and a degree in nursing or social work or a degree in health sciences.**
- Minimum 5 years' experience managing projects, teams and individuals.
- Basic understanding of key concepts or perinatal substance use and harm reduction.
- Basic understanding of gender issues related to substance use.
- Passion and knowledge working to best support pregnant and newly parenting individuals who use or have a history of substances.
- Experience working with women who are at risk of violence or have experienced violence, women who have experienced trauma and those who have concurrent mental health and/or substance use.
- Ability to pass the Criminal Records Review.
- Valid Call 5 Drivers license and acceptable drivers abstract.
- Level 1 Occupational First Aid Certificate.
- Food Safe Certificate.
- We encourage persons with Indigenous background to apply.