



SAGE HAVEN SOCIETY

June 27, 2024

**Internal/External Job Posting
Full-Time
Sexual Assault Response Coordinator I**

Purpose

The Sexual Assault Response Program (SARP) Coordinator will be responsible for creating lasting relationships with key community members to develop a cohesive and timely response model for survivors of sexual assault. Liaising with members of the community, the SARP Coordinator will provide education about how to respond to sexual assault, advocate for survivors, train and oversee volunteers and engage members of the community to create wrap around services for survivors.

Start Date: Immediate

Site: Located at the Port Alberni 3rd Avenue office of the agency

Hours: 35 hours per week, Monday to Friday, 8:30 am – 4:30 pm with an unpaid hour for lunch.

Responsibilities:

- Develops, plans, and implements key community events and discussions
- Recruits, trains, and supports volunteers to provide support to survivors
- Develops a volunteer base that can respond in-community to survivors of sexual assault
- Travels to outlying communities to develop solutions for rural communities
- Develops and implements key training modules based on local services
- Interviews past survivors of sexual assault to determine gaps in services
- Works with survivors of abuse to provide connection to services
- Engages multiple community members (individuals, businesses, non-profits, indigenous organizations, and government) in open and solution focused discussion around services for survivors
- Develops key relationships with helping agencies and volunteers that promote collaboration, open mindedness, equitable and fair treatment without judgement.
- Offers training to key players about how to recognize and respond to sexual assault
- Uses a trauma informed perspective to offer support to survivors of sexual assault
- Commits to a social justice and/or feminist approach when working with clients and community

Applicant must have:

- Clear understanding of Violence Against Women
- Conflict resolution and negotiation skills
- Proven skills and experiences working with vulnerable client populations that include all ages, genders, and cultures



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- Computer literacy and knowledge of provincial and federal online applications

Education:

- Diploma in Human Services or equivalent combination of education and experience.
- Minimum of 3 years experience in program coordination/liasing or equivalent combination of education and experience including:
 - ✓ Ability to bring diverse community members together to work towards a common goal
 - ✓ Proven track record working in a multi-agency, multidisciplinary team
 - ✓ Experience working with clients from diverse backgrounds

Salary: HSA union Grid 12 \$29.17/hr. - \$33.49/hr.
This position requires Union Membership
Employee may be required to use automobile in performance of duties

Apply: By email: to workwithus@sagehavensociety.org by 4:00 pm Wed. July 10, 2024

Only Candidates being considered will be contacted