

JOB DESCRIPTION

Job Title	Community Engagement and Research Fellow
Hours	37.5 hours per week
Work arrangement	Hybrid; at least 3 days on-site
Salary	\$30.00 CAD per hour
Duration	Approx. 1.5 years

The Community Engagement and Research Fellow will be responsible for playing a key role in facilitating community-engaged research aimed at understanding experiences and barriers faced by social workers supporting survivors of gender-based violence, especially during the COVID-19 pandemic, and identifying policy pathways. This research project is implemented through a partnership between the Vancouver Aboriginal Friendship Centre Society and the SFU Pacific Institute on Pathogens, Pandemics and Society. This position will be based at the Vancouver Aboriginal Friendship Centre, and will involve working closely with other project team members, community research partners, and non-profit organizations in Metro Vancouver.

Qualified Aboriginal applicants will be given preference (in accordance with Section 41 of the BC Human Rights Code).

[The Vancouver Aboriginal Friendship Centre Society \(VAFCS\)](#) is a non-profit community-led charitable organization serving the Urban Aboriginal community with a mandate to provide programs and services that will contribute to the cultural, educational, social, economic, and recreational development of Urban Aboriginal people. The Society manages over twenty programs through four locations in Vancouver aimed at creating a meaningful change of the Aboriginal population it serves; the Friendship Centre is located at 1607 East Hastings.

[The Pacific Institute on Pathogens, Pandemics, and Society\(PIPPS\)](#) at Simon Fraser University is an interdisciplinary research institute focused on strengthening British Columbia's capability to prevent, prepare for, and respond to major infectious disease events. The institute is based at Simon Fraser University's Faculty of Health Science in Burnaby.

Responsibilities

Community Engagement

- Establish and maintain effective work relationships with community research partners and nonprofit organizations across Metro Vancouver including through community mapping and outreach activities.
- Develop and implement strategies to engage community partners throughout research in a meaningful way.
- Providing administrative support, including scheduling meetings, focus group discussions and interviews, and preparing meeting minutes and other written materials.
- Develop and implement knowledge translation plans tailored to specific audiences and partners including through publishing policy briefs, op-eds, and social media posts.

Research

- Support qualitative research activities through data collection (focus group discussions and interview) and data analysis
- Keep accurate records relating to research activities.
- Conduct project management and administrative activities as needed.
- Assist in drafting outputs and deliverables reporting on research findings including project reports and policy briefs.

Qualifications

- Undergraduate degree (Graduate degree preferred) in social sciences or other related areas (e.g., Sociology, Gender Studies, Health Sciences, Public Policy, Anthropology).
- 1- 3 years experience conducting community-engaged research.
- 1- 3 years experience liaising with community partners and non-profit organizations.
- Demonstrated experience working collaboratively in project teams.
- Demonstrated skills working in an organized and self-directed fashion.
- Effective written and oral communication, interpersonal, and facilitation skills.
- Strong project management skills and organizational skills (planning, scheduling, and coordinating).
- Ability to use sound judgment, consistent logic, rationality, and objectivity in decision-making.
- Understanding of social, economic, and political issues affecting marginalized communities, especially Aboriginal peoples.

- Understanding issues and concepts around decolonization, anti-oppression, intersectionality, etc.
- Understanding issues around gender-based violence and existing support structures.
- Effective writing skills for community and policy audiences.

Application Process

Please send a cover letter and CV to HR@vafcs.org

Applications will be reviewed on an ongoing basis from July 2, 2024, until the position is filled.