

Job posting: Women's support Worker

Campbell River North Island Transition Society is a fast growing agency. Are you passionate about helping women and children experiencing abuse or in recovery. Campbell River and North Island Transition Society is committed to building a diverse and inclusive workforce. We are an organization for self identifying women and nonbinary folks run by self identifying women and nonbinary folks. We welcome applications from self identifying women and non-binary individuals.

If you're looking for an exciting career in a fun organization with the potential to grow where you are also helping women this is the perfect career for you. This is a union site and we offer competitive wages with the wage being \$27.53 per hour plus 12.2% (30.89 per hour)

Successful applicant will work as part of a team providing counselling, support and crisis intervention.

Excellent communication and crisis management skills. Strong knowledge of violence against women, mental health, and substance misuse

Job Types: Part-time, Casual

Salary: \$30.89 per hour

Schedule:

- 12 hour shift
- 8 hour shift
- Day shift
- Holidays
- Monday to Friday
- Night shift
- On call
- Weekend availability

To apply email cover letter and resume to ah@annelmorehouse.ca

JOB DESCRIPTION

Job Title: WOMEN'S SUPPORT WORKER

Classification: Transition House Worker / Adult Youth or Child Worker

Grid Level: 11

Date: Aug 2024

Author: Lori Hirst

Job Location: Ann Elmore Transition House / Rose Harbour / Eagle Harbour/ Women's Centre

Supervisor: Transition House Manager / Housing Manager / WC Coordinator

Status: Union

Job Profile

Job Summary:

The Women's Support Worker is a member of the Transition Society team who provides supportive counselling, education, information and referrals to women one on one and in group settings.

Job Duties:

- 1) Provide in-house facilitated group opportunities for women in the areas of recreation, education, psycho-social-spiritual well being
 - Plan and prepare for in-house groups
 - Facilitate groups for resident women
 - Bring in community professionals for educational groups
 - Provide information and referrals
 - Maintain confidentiality according to Policy and Procedures

- 2) Supportive Counselling;
 - Intake of new clients
 - Assess suitability to program
 - Be non-judgmental in approach
 - Provide emotional support
 - Assist with goal setting and follow through
 - Provide information about abuse

- Make referrals to other resources
- Provide information about other resources and processes such as legal or justice system
- Assist women in development of a safety plan
- Address relapse prevention with recovery clients
- Monitor client progress and report concerns to supervisor

- 3) Record Keeping;
 - Maintain statistical information as directed
 - Maintain accurate documentation in client files
 - Maintain accurate and up to date records of group activities

- 4) Maintain facility environment;
 - Create and maintain a safe, warm and trusting environment
 - Provide mediation between residents in conflict
 - Facilitate resident meetings as needed
 - Work cooperatively with other members of the transition society team

- 5) Miscellaneous
 - Abide by CRNITS code of ethics and philosophy
 - Abide by CRNITS Policy and Procedures
 - Maintain confidentiality according to Policy and Procedures
 - Maintain current knowledge of issues related to the abuse of women and children
 - Advocate for clients
 - Continue to upgrade skills through staff and professional development
 - Assist in orientation of new staff and training of practicum students
 - Attend staff meetings regularly
 - Complete special projects as directed by the Transition House Manager
 - Other related duties

Working Conditions

This position involves working in the Transition House/ Rose Harbour/Eagle Harbour with a transient clientele. It may also include counselling, accompaniment and advocacy for women.

Human Profile

Technical Skills

Education

- Human Service Worker Diploma or equivalent
Or
- Equivalent training and experience

Experience

- 1 year working in community social services

Qualifications/Training

- Emergency First Aid
- Good communication and crisis intervention skills
- Knowledge and understanding of abuse of women and children
- Group facilitation skills

Requirements

- Transportation
- Satisfactory Criminal Record check and Criminal Record Review

Performance Skills

Physical Demands

- Capable of assisting injured or disabled clients
- Delivery of program activities requires a moderate level of physical fitness i.e. walking, standing, bending

Mental Demands

- Possesses and is able to apply a feminist perspective
- Ability to interact well with clients in crisis regardless of ethnic, religious, or socioeconomic status, sexual orientation, age, physical or mental ability
- Able to manage stressful work and fluctuating workload
- Able to make sound judgments
- Adaptable
- Has initiative
- Respectful in all communication with clients, staff and other agencies