



ann davis transition society

Cultural Advisor – Job Description

Job Title: Cultural Advisor

Job Site: Ann Davis Transition Society Admin Office – 9046 Young Road, Chilliwack, BC
V2P4R6

Position Type: Volunteer position, may receive honorarium for contribution to society events

Reports to: Executive Director

To apply please send a copy of your updated resume/cv along with a cover letter to
hr@anndavis.org

Job Overview:

Reporting to the Executive Director, the **Cultural Advisor** will be dedicated to advising and guiding the leadership of ADTS toward a more focused and knowledgeable approach to working with the local Indigenous community. The **Cultural Advisor** will also provide guidance and support to enhance and develop Indigenous programming that is inclusive to any interested participants. They will also be an integral part of a team working to create a training model in cultural understanding for staff and volunteers. The **Cultural Advisor** will not be onsite at all times, more on an as needed basis, but will also work and represent ADTS out in the Indigenous community. They will be considered as a volunteer of the Society and therefore subject to the policies and workplace standards in place for employees, students, and volunteers.

Preference will be given to applicants of First Nations ancestry as per Section 41 of the BC Human Rights Code (please self-identify).

Duties and Responsibilities

- Act as cultural advisor providing strategic advice to all levels of leadership at ADTS to nurture a better understanding of the specific needs of the Indigenous community.
- Help to break down stigma and systemic barriers and provide support and guidance on culturally appropriate services and programs.
- Develop and facilitate in-house training for the Staff and Volunteers at ADTS in order to move toward a deeper understanding of the Indigenous community and their needs.



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Fax 604-792-2875
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- Help with building connections within the Indigenous community.
- Develop culturally sensitive programs and establish new criteria for programming with the Indigenous population, which we serve, in the downtown core.
- Represent ADTS at speaking engagements within the community.
- Strengthen the capacity and work of our Indigenous spiritual program.
- Provide a positive, culturally relevant experience for Indigenous family members who come to ADTS seeking support and spiritual guidance.

Desired Qualities, Skills and Abilities:

- Candidate is recognized and respected by his/her own community as an upstanding member for such attributes as having knowledge of their traditional teachings and carry themselves according to those teachings.
- Knowledge of or familiarity with Indigenous languages of the Fraser valley considered an asset.
- Extensive knowledge of the history and culture of the Indigenous peoples of the Fraser Valley.
- Knowledge of agencies, programs and supports for the Indigenous community.
- Proven success working within a team of both Indigenous and Non-Indigenous members.
- Comfortable with public speaking.
- Comfortable in an environment that includes individuals struggling with substance abuse.
- Has strong relationship building skills and influence within the Fraser Valley Indigenous community.



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