



Child and Youth Victim Services Coordinator

Regular Part-Time

Oak Child and Youth Advocacy Centre

Posting:	#2024-008
Hours of work:	28 hours per week; Tuesday-Friday
Start date:	As soon as possible
Grid level:	15
Wage Range	\$37.00-\$40.00/hour, in accordance with the Collective Agreement
Submission deadline:	Posted until filled
Submit resume to:	Hr@archwaysociety.ca

At Archway Society for Domestic Peace, we are committed to the empowerment of women, children and families in our community. We are a values-based organization with a shared sense of belonging, working collaboratively to cultivate a safe space that respects and supports the traditions, rights, choices and voices of all staff and clients.

We invest in our people – we offer competitive wages, an employer paid extended health and dental plan, and a defined benefits pension plan. We are committed to the personal and professional development of our team via on-going training, clinical support, an employee wellness program and an Employee Family Assistance program for all staff.

Summary of the role:

The Child and Youth Victim Services Coordinator provides direct service to child and youth victims of crime, assisting them to navigate the criminal justice, child welfare, medical, education, mental health and other systems. The Coordinator ensures that young victims of crime are given opportunities to address the effects of the crimes committed against them, coordinates community partners to provide the advocacy centre model of response and service, and makes recommendations for program improvements, policies and procedures.

For a detailed job description, please visit www.archwaysociety.ca/career-opportunities

Qualifications

Education, Training and Experience:

- Degree in Social Work or Child and Youth Care, with a child welfare specialization
- Three years recent related experience, which includes providing direct service to children and youth victims of crime
- An equivalent combination of relevant education, training and experience will be considered

Knowledge, Skills and Abilities:

- Excellent oral, written and interpersonal communication skills
- High level of critical thinking and professional judgement
- Proven intake and needs assessment skills
- Knowledge of child development, family systems, impact of trauma on children and youth, the criminal justice, health and child welfare systems
- Knowledge of relevant legislation including Victims of Crime Act, Child, Family, Community Services Act, Personal Information Privacy Act, and Infants Act
- Demonstrated ability to work effectively with and coordinate multi-disciplinary case management teams
- A high level of tact, diplomacy and professionalism

Additional Job Requirements:

- Criminal Records Check
- Membership with the BC Government and Service Employees' Union
- A valid Driver's license and availability of personal vehicle for work purposes
- An Accredited Facility Dog works in Oak Child and Youth Advocacy Centre

For a complete listing of qualifications and responsibilities please visit our website at www.archwaysociety.ca

Resumes from qualified candidates who identify as First Nations, Metis, Inuk, Black, trans, a person with a disability, or an individual from other equity seeking groups are encouraged to apply.

To Apply:

Please submit resume with cover letter to hr@archwaysociety.ca quoting **Competition #2024-008**.