JOB POSTING

☒ **INTERNAL POSTING**
☒ **EXTERNAL POSTING**

DATE: October 29, 2026
PROGRAM: Cythera Second-Stage Program
POSITION: Women's Support Worker – Reg PT
LOCATION: Maple Ridge, BC

Cythera Transition House Society is currently accepting applications for regular part-time Women's Support Workers at its Bernice Gehring site, located in Maple Ridge.

Cythera Transition House Society provides hope for all women and children who have been impacted by domestic violence and/or abuse. Understanding each experience is unique, Cythera honors the individual by offering a variety of programs, counselling, and support services to create a path toward healing.

Bernice Gehring Building will be home to Cythera's second-stage program and longer-term housing for women and children. This first-of-its-kind housing project will provide a safe, stable environment, empowering families to rebuild, heal, and thrive in their community.

ACCOUNTABILITIES

- Support, advocate, and provide information and referrals to women experiencing or at risk of domestic violence.
- Develop individualized support plans to help clients identify needs and achieve goals for stable, long-term housing.
- Conduct tenant interviews, in collaboration with the manager, based on eligibility criteria.
- Connect clients to community resources, including housing, health, counseling, legal, and financial supports.
- Collaborate with community organizations and external agencies as needed.
- Maintain accurate records, including intake, exit, case notes, and incident reports, as required.
- Operate within the transition house service model, following all Cythera policies and procedures
- Respond to emergencies and ensure appropriate parties are notified.
- Perform light housekeeping to maintain and prepare rooms for new residents.

QUALIFICATIONS

Education, Training and Experience:

- Diploma in a related human/social service; one (1) year recent related experience, o*r an equivalent combination* of education, training, and experience.

Additional Requirements:

- Criminal Record Check is required.
- Current First Aid and CPR Certificate.
- Acceptable Driver's Abstract.
- Valid and unrestricted Class 5 BC Driver's License with access to a safe and reliable vehicle.
- Position requires Union Membership.

KNOWLEDGE SKILLS AND ABILITIES

- Knowledge and understanding of the barriers impacting homeless women, youth and children including domestic violence, trauma, substance use and mental health.
- Good understanding of community resources available to support women.
- The ability to assist and support women with a non-judgmental, trauma informed approach.
- The ability to mediate, negotiate and facilitate healthy interactions amongst clients.
- Excellent verbal and written communication and the ability to maintain accurate records.
- The ability to manage crisis intervention.
- The ability to work independently as well as the ability to work collaboratively as a team.

Shift/Schedule/Hours per week: Thursday to Saturday 10:00 AM - 7:00 PM
Expected Start Date: ASAP
Wage/Salary: Starting at $27.53/hour
Grid Level: 10
Application Deadline: Internal candidates must apply by November 5, 2026, 4:30 PM
Submit Applications to: Jas – jas.r@cythera.ca

Our successful candidate will be aware of and embrace cultural diversity, demonstrating the ability to support all individuals with dignity and respect.